

ISB's BOARD OF TRUSTEE'S APPROVED OPEN MEETING MINUTES  
(UNEDITED VERSIONS) AND AGENDA PAPERS CAN BE READ BY  
COMMUNITY MEMBERS IN THE TWO LIBRARIES AND PTA CENTER



北京顺义国际学校  
INTERNATIONAL SCHOOL OF BEIJING

## **Association of Parents Special General Meeting**

### **Highlights**

### **Monday February 25, 2008**

Voter Registration had taken place in the Theater Lobby from 6:30pm.

#### **1.0 Call to Order, Establishment of Quorum and Welcome:**

Board Chair, Mr. Robbie Briggs called the meeting to order at 7:00pm and it was established that there was a quorum.

#### **2.0 Community Comments**

There were none

#### **3.0 Presentation on proposed Bylaw Amendment Changes:**

Ms. Julie Upton-Wang Trustee Development Committee (TDC) Chair, gave a PowerPoint presentation which outlined the background to the Board's work on Board sustainability and identified the detail of the Bylaws amendments that were now put before the Association.

The Board would like the Association of Parents to consider the proposed amendments to the Bylaws in order to:

- provide an option to extend an elected Trustee's 2-year term for an additional 1 year,  
*and*
- allow up to 25% of the Board to be appointed

It was noted that current board members would not be eligible for these proposed 2 + 1 term extensions. The 2+1 would only affect those Board members who are elected in the spring of 2008. Policies and procedures for appointments would be finalized in SY 2008-09 for implementation SY 09-10.

#### **4.0 Questions from the Association**

A parent asked whether it was expected that the average tenure of a trustee will increase with having appointed trustees?

Ms. Upton-Wang replied that, in the past, only a small number of trustees have served longer than their 2 year term and it was certainly hoped that appointed trustees would be in a position to serve for longer time periods.

#### **5.0 Voting Procedure**

Ms. Fanny Chan, Board Vice-Chair, introduced the voting procedure and the ballot.

#### **6.0 Close of Voter Registration and Collection of Ballots**

Mr. Briggs closed the voter registration and PTA representatives collected ballots.

#### **7.0 Close of Voting**

Mr. Briggs closed the voting.

#### **8.0 Announcement of upcoming AGM**

Ms. Tamera Fillingmer, Election Committee Chair announced that the AGM would take place April 21<sup>st</sup>, 2008 commencing 7pm in the Theater. The Board was proposing two items on the ballot for voting:

- **Elections** for members of the Board of Trustees, and
- Proposed Bylaw Amendments to permit **Electronic Voting** in 2009.

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## 9.0 Presentation on Electronic Voting

Ms. Fillingger announced that the Board is proposing to amend the Bylaws to permit electronic voting (in addition to paper voting) in future elections because it was thought that electronic voting would allow a greater proportion of the ISB parent community would participate in elections by voting either from their home or office rather than voting in person at ISB. Mr. Damir Tejic, IT Manager introduced a simple and secure web-based voting system: Ballot Bin as a potential method for electronic voting.

## 10.0 Announcement of voting results:

Mr. Briggs announced:

- 93 ballots were issued
- 92 ballots were returned

### Amendment 1 Increasing term length for trustees

73 Yes, 19 No: 79.34% in favor. The amendment passes

### Amendment 2 Appointed Board Members

61 Yes, 31 No: 66.3% in favor. The amendment does not pass (note: 66.66% was required for 2/3 majority)

## 11.0 Closing Remarks

The Chair thanked everyone for attending the AGM.

The meeting was adjourned at 8.03pm