

ISB's BOARD OF TRUSTEE'S APPROVED OPEN MEETING MINUTES  
(UNEDITED VERSIONS) AND AGENDA PAPERS CAN BE READ BY  
COMMUNITY MEMBERS IN THE TWO LIBRARIES AND PTA CENTER



北京顺义国际学校  
INTERNATIONAL SCHOOL OF BEIJING

## **Association of Parents Annual General Meeting**

### **Highlights**

**Monday April 21, 2008**

At 6.30pm a Meet the Candidates reception and Voter Registration had taken place in the Theater Lobby.  
The Board Chair called the meeting to order at 7.05pm.

#### **1.0 Introduction of Board of Trustees**

The Board Chair, Mr. Robert Briggs, introduced the Board of Trustees and Head of School seated with him on the stage.

#### **2.0 Explanation of Voting Procedures**

Ms. Fillinger, Election Committee Chair explained the voting procedures to the Association.

#### **3.0 Introduction of Candidates and Candidate Remarks**

Each candidate spoke to the Association for 2 minutes concerning their skills, experience and why they wanted to be an ISB trustee.

#### **4.0 Proposed Amendments to Association's Bylaws**

Ms. Julie Upton-Wang, Trustee Development Committee Chair introduced the proposed amendments to the Associations Bylaws. There were two proposed amendments:

**# 1. Appointment of Trustees**

**# 2. Electronic Voting**

#### **5.0 Voting and Collection of Ballots**

At 7.45pm the Board Chair closed the Voter registration. The Association cast their votes and the ballot papers were collected by PTA volunteers. At 7.49pm the Board Chair formally closed the polls.

#### **5.0 Board Chair's Report**

The Board Chair, Mr. Robert Briggs, addressed the Association. He clarified the role of the Board and reported on the progress on achieving Board goals

#### **6.0 Treasurer's Report**

Ms. Nicole Price, Board Treasurer introduced the financial report by reminding the Association that one of the Board's roles was to ensure the financial health of the School. She was very pleased to report that the School was in very good financial health and showed the meeting two tables detailing 2007/08 Operating Income & Expenditure and 2007/08 Capital Income & Expenditure.

#### **7.0 Head of School's Report**

Dr Hawkins, Head of School addressed the Association. He noted a number of causes for celebration this year as well as outlining progress on the achievement of the Head of School Objectives this year.

#### **8.0 Questions from the Community on AGM reports**

The Chair thanked Ms. Price and Dr. Hawkins for their reports and invited questions from the community on any of the reports presented. There were none.

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## 9.0 Community Comments

There were none

## 10.0 Recognition of Board of Trustee's Terms of Service

The Chair presented appreciation plaques to mark the service of the following trustees who would be finishing their term of office at the end of the current School Year:

Fanny Chan	2004--2008
Andrina Cheung	2006--2008
Mao-Hwa Murphy	2004-2008
Peter Schloss	2006-2008
Noelle Smulders	2006-2008
Julie Upton-Wang	2004-2008

## 11.0 Special Recognition Award to Mrs. Julie Upton-Wang

Dr. Hawkins presented an award to Ms. Upton-Wang from the European Council of International Schools (ECIS) in recognition of exemplary contribution and outstanding service, which has helped promote international education. This was the first time such an award had been presented to a trustee at ISB and the AGM congratulated Ms. Upton-Wang on this achievement.

## 12.0 Election Results

The Chair thanked all of the candidates and declared that the following candidates had been duly elected to serve on the ISB Board of Trustees for two school years, 2008/09-2009/10, with an option to extend for an additional one year: Ms. Adriana Amegadzie, Ms. Janet Ang, Mr. Daniel Cohen, Mr. Sam Park, Mr. Peter Schloss and Mr. Anthony Tsai  
Bylaws amendments: amendment #1 (appointed trustees) did not pass. Amendment #2 (electronic voting) passed.

## 13.0 Closing Remarks

The Chair thanked everyone for attending the AGM. The meeting was closed at 9.20pm