

ISB's BOARD OF TRUSTEE'S APPROVED OPEN MEETING MINUTES (UNEDITED VERSIONS) AND AGENDA PAPERS CAN BE READ BY COMMUNITY MEMBERS IN THE TWO LIBRARIES AND PTA CENTER

Highlights Board of Trustees Meeting Minutes April 24, 2008

The meeting was called to order at 6.35pm. The meeting was quorate.

1.0 Student Focus: High School Roots and Shoots

Students attended and gave a presentation on the work on the School's Roots and Shoots groups in ES, MS and HS.

2.0 Community Comments

There were none

3.0 Approval of Minutes

3.1 Board Meeting March 20, 2008 (Open)

Ms. Upton-Wang motioned the Board to approve the minutes of the Board Meeting Open Session held March 20, 2008, as presented. Ms. Chan seconded.

MOTION #983 (Upton-Wang/Chan)
Carried

4.0 Board Chair's Report

4.1 Chair's report

Mr Briggs' report was noted. All Board timetabled action items were on track. Mr. Briggs noted that the Bylaw amendment proposed by the Board at the recent Association of Parent's Annual General Meeting (AGM) concerning electronic voting had passed, whereas the amendment concerning the appointment of trustees did not reach the 2/3 majority required. He noted that the Board would need to discuss this amendment again in the future.

4.2 Proposal to add Board Reflection 07/08 to the executive session agenda at May's Board meeting

Ms. Lipsitt motioned the Board to add Board Reflection 07/08 to the executive session agenda at May's Board meeting. Mr. Molskov-Bech seconded.

MOTION #984 (Lipsitt/Molskov-Bech)
Carried

4.3 Possible Policy framework options

Dr Tom Hawkins noted that the current policy framework is traditional, prescriptive and can be cumbersome. He proposed that if the Board wanted to change its thinking on policy, moving towards governance as leadership, adopting a different policy model such as the Carver model or a hybrid model might be a way forward.

5.0 Head of School's Report

Dr. Hawkins' report was noted.

5.1 Head of School End of Year Evaluation report

Dr. Hawkins referred the trustee to his AGM presentation and the documentation provided in the Board packet. He highlighted:

- Organizational chart for school year 2008/2009. He proposed that the structure would stay the same in 2008/2010, no changes were proposed
- Update on School goals and Head of School objectives achievement
- Administrative procedures update: Dr. Hawkins demonstrated the methodology used to create and store the administrative procedures in connectED.

5.2 Curriculum Update

Update was provided in the evaluation report

5.3 Chinese Language and China Link Program update

Ms. Theresa Chao gave a PowerPoint presentation to the Board which outlined the Chinese language and China Link program at ISB. In particular she detailed:

- The Infrastructure

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- Chinese Language Program: providing a full IB Chinese Program for Gr.11-12, nearly 1,400 Students with 24 professional, committed teachers, over 80 Chinese Classes Daily
- Curriculum Development: A world-class Chinese curriculum with standards, benchmarks, and learning targets is ready for approval in May, over 40 units are written and implemented using the ISB UbD template, teacher compiled textbooks and reading materials for Gr. 1-8 Neo-Native Track will be ready based on the new curriculum
- Curriculum Integration : expert visits, day trip and China experience trips
- Professional Development
- 2008 Olympics eg: Olympic Fu-Wa Making ,Good Luck Beijing Sports,33 Reporters of Student Press Affiliated with Beijing Daily Youth, Student Volunteers as English Assessors for BOCOG Officials and Medical Staff, performances at the School's Olympic Opening & Closing Ceremony
- Interaction with Other Schools/Educators

6.0 PTA Report

Ms. Baker gave a PowerPoint presentation to update trustees on recent events

Mr. Briggs thanked Ms. Baker and the PTA for their efforts this year for the benefit of the community at ISB. He welcomed Ms. Donna Taylor, PTA President-elect to the meeting.

7.0 Board Committee Reports

Ms. Upton-Wang motioned the Board to approve the consent agenda with the exception of agenda items 7.1.3, 7.2.3 and 7.3.2. Ms. Chan seconded.

MOTION #985 (Upton-Wang/Schloss)

Carried

7.1 Resources Committee - Ms. Nicole Price

7.1.1 **The Chair's Report** was noted as part of the consent agenda.

7.1.2 Appointment of FYE Auditor

The Board approved the re-appointment of Zhou Warner as the auditor for ISB 2007/2008 Financial Statement Audit, as part of the consent agenda (motion #985 refers)

7.1.3 Approval of proposed budget allocations arising from the new fee structure approved at the March board meeting

Ms. Price motioned the Board to approve the proposed budget allocations as presented. Ms. Murphy seconded.

MOTION #986 (Price/Murphy)

Carried

7.1.4 Revised Policy for 2nd reading and approval

The following polices were approved as part of the consent agenda (motion #985 refers.)

- #5.3086 Child Adoption Leave (Faculty)
- #5.4066 Child Adoption Leave (Administrators)
- #5.4012 Local Expatriate Administrator Definition and Classification
- #5.403 Contracts (Administrators)
- #5.4064 Personal Leave (Administrators)
- #5.410 Dependent School Tuition and Fees (Administrators)
- # 5.412 Housing (Administrators)

7.2 Trustee Development Committee - Ms. Julie Upton-Wang

7.2.1 **The Chair's Report** was noted as part of the consent agenda.

7.2.2 Revised Policy for 2nd reading and approval

Revised policy #2.205 Extending the Term of Board Members, was approved as part of the consent agenda (motion #985 refers)

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7.2.3 Head of School Evaluation: date for Special Executive meeting

The Board agreed by consensus to meet Thursday May 15th at 7pm to discuss the Head of School end-of-year evaluation.

7.3 Futures Committee -Mr. Ole Molskov Bech

7.3.1 The Chair's Report was noted as part of the consent agenda.

7.3.2 Presentation on work of Futures Committee

Mr. Molskov-Bech gave a PowerPoint presentation on the status of the committee's work. The Committee had chosen to use methodology from the Institute for the Future (IFTF) to provide a framework. Mr. Molskov-Bech proposed that the committee will now finalize a draft Map of the Future for ISB. The draft map will be presented at the Strategic Core Group recess May 23-24 and then discussed with the Board at the next meeting, (May 29th). This discussion will include:

- how and when to communicate the Map of the Future
- Collaboration with e.g. Knowledge Work Foundation, IFTF

The Board agreed by consensus to the proposed actions.

7.4 Election Committee -Ms. Tamera Fillinger

7.4.1 The Chair's Report was noted as part of the consent agenda

8.0 New Business

- Mr. Quan: Board procedures
- New Exhibition Center
- School Façade redecoration proposals

9.0 Next Board Meeting

It was noted that the next Board meeting would be held May 29th, 2008.

10.0 Adjournment

The meeting was adjourned at 9.07p.m.