

ISB's BOARD OF TRUSTEE'S APPROVED OPEN MEETING MINUTES (UNEDITED VERSIONS) AND AGENDA PAPERS CAN BE READ BY COMMUNITY MEMBERS IN THE TWO LIBRARIES AND PTA CENTER

Highlights Board of Trustees Meeting Minutes September 25, 2008

The meeting was called to order at 6.30pm. The meeting was quorate.

1.0 Student Focus: Gulu Walk

Ms. Fournier introduced students Liyan Tay, Renee Zhang, Teresa Shiang, Katie Zhu and Christine Yip. The students gave a presentation and showed a video about the Gulu walk. Trustees were invited to take part in the upcoming walk on October 19th on the Great Wall. Mr. Briggs thanked them for their attendance and trustees wished them well for their event.

2.0 Community Comments

There were none

3.0 Approval of Minutes

3.1 Board Meeting June 10, 2008 (Open)

Mr. Molskov-Bech motioned the Board to approve the minutes as presented. Ms. Ang seconded.

MOTION #1006 (Molskov-Bech/Ang)

Carried

4.0 Board Chair's Report

Mr Briggs' report was noted. All Board timetabled action items were on track.

4.1 Trustee Meeting Norms

Mr. Molskov-Bech motioned the Board to approve the Trustee meeting norms as presented. Ms. Fillinger seconded.

MOTION #1007 (Molskov-Bech/Fillinger)

Carried

4.2 Revised agenda and meeting minutes procedure

Mr. Quan motioned the Board to approve the revised agenda and meeting minutes procedure as presented. Ms. Fillinger seconded.

MOTION #1008 (Quan/Fillinger)

Carried

4.3 Appointment of two new trustees

Mr. Briggs referred to the process by which the Board intended to appoint two trustees to replace himself and fellow trustee Ms. Lipsitt because they were both unexpectedly relocating out of Beijing in December.

5.0 Head of School's Report

Dr. Hawkins' report was noted.

5.1 Overview of start of school year 08/09

Dr. Hawkins highlighted the school's IB results which were, again, above the world average.

5.2 Introduction of Management Council members for SY 08/09

Dr. Hawkins showed trustees the organizational chart and in particular drew attention to the new office of teaching and learning. Each member of the Management Council introduced themselves to the Board.

6.0 PTA Report

Ms. Taylor reported on recent PTA events and the forthcoming International Day October 17th.

7.0 Board Committee Reports

Mr. Quinn motioned the Board to approve the consent agenda with the exception of agenda item 7.1.4, 7.1.6, 7.2.4. Mr. Quan seconded.

MOTION #1009 (Quinn/Quan)

Carried

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7.1 Resources Committee

7.1.1 The Chair's Report was noted as part of the consent agenda.

7.1.2 Approval of Standing Committee Members for 08/09

Standing committee members were approved as presented as part of the consent agenda (motion #1009 refers)

7.1.3 Approval of Committee Goals for 08/09

The committee goals were approved as presented as part of the consent agenda (motion #1009 refers)

7.1.4 Review of 08/09 Operating/Capital Budget

Mr. Kerrigan presented a PowerPoint to brief trustees on the content and preparation of the school's budget.

7.1.5 Endowment Fund review

It was noted that a small group led by Mr. Schloss will investigate the viability of establishing an endowment fund in the current regulatory environment.

7.1.6 Façade renovation

Mr. Briggs motioned the Board to:

1. request the Head of School to ensure that the façade remained in a safe condition
2. request the Head of School to bring a plan to the next Resources committee with options and a process for replacing the façade tiling

Ms. Lipsitt seconded.

MOTION #1010 (Briggs/Lipsitt)

Carried

7.2 Trustee Development Committee

7.2.1 The Chair's Report was noted as part of the consent agenda.

7.2.2 Approval of Standing Committee Members for 08/09

Standing committee members were approved as presented as part of the consent agenda (motion #1009 refers)

7.2.3 Approval of Committee Goals for 08/09

The committee goals were approved as presented as part of the consent agenda (motion #1009 refers)

7.2.4 Head of School performance evaluation process

Ms. Lipsitt presented an outline of the Head of School's performance evaluation process.

7.2.5 New policy for 2nd reading and approval #2.101 Trustee Code of Conduct

The policy was approved as presented as part of the consent agenda (motion #1009 refers)

7.3 Futures Committee

7.3.1 The Chair's Report was noted as part of the consent agenda.

7.3.2 Approval of Standing Committee Members for 08/09

Standing committee members were approved as presented as part of the consent agenda (motion #1009 refers)

7.3.3 Approval of Committee Goals for 08/09

The committee goals were approved as presented as part of the consent agenda (motion #1009 refers)

8.0 New Business

None identified.

9.0 Next Board Meeting

It was noted that the next meeting would be held October 23rd, 2008.

10.0 Adjournment

The meeting was adjourned at 9.20p.m.